

Meeting Minutes October 17, 2013

Members present: Chairman Ron Goodgame, Vice Chairman Bob Copeland and Joe Balboni Jr.

Staff present: Chief Stu Chase, Lieutenant Rondeau and Recording Secretary Amelia Capone-Muccio.

Chairman Goodgame called the meeting to order at 4:00 PM and introduced the Commissioner's, staff, and public in attendance. He noted a quorum was present. He led those in attendance in the Pledge of Allegiance.

Consideration of Minutes

- *Public minutes of September 19, 2013*

Commissioner Bob Copeland moved the Wolfeboro Police Commission to accept the public minutes of September 19, 2013 as submitted. Commissioner Joe Balboni Jr. seconded. Members voted and being none opposed, the motion passed.

Activity Reports

Chief Chase reviewed the following activity reports for the month:

Offenses (State Law) by month: He reported 54 offenses for last month, which is a 36% decrease from the previous month. He reported 717 year to date.

Arrest status report: He reported 21 arrests last month and 251 year to date.

Personnel Analysis report: He provided the monthly report which breaks down each officer's activity for the month.

Arrests of View: He stated this is a report he and the Lieutenant use to provide best staffing and deploy the officers.

Accidents by street name: He reported 12 accidents last month, a 29% decrease and 122 year to date.

Citation analysis report: He provided the monthly report noting that as always education is their main focus, but reported 331 Citation last month (includes verbal) and \$2, 949 in fines to the State.

School Resource Officer's Report (SRO): He reported 28 investigations at the High School, 3 harassment cases and 2 lock outs.

Detective's Report: 14 cases were pending, assigned 12 new cases; he closed 2 by arrest and 5 by other means.

Prosecutor's report: He reported; 26 defendants who answered 31 offenses, 10 arraignments, 15 pleas, 1 hearing, and 4 pretrial conferences. He reported \$6,542 in fines and assessments.

Chief's Items

He reported the following items:

- They have received five applications for an open, part-time position in Central Dispatch.
- Sgt. Archambault completed a two day class on evidence and property management
- All sworn personnel completed firearms qualification.
- They have a student from KRHS who is working on a "work to school" project. He is learning about public safety by going on ride-alongs with patrol officers, observing the dispatch function and shadowing supervisors and administrators. The project is overseen by Sgt. Keaton and he is also monitoring two youthful offenders who are completing community service in lieu of formal court action.
- Two tours of our facility were conducted for school children this month.
- The DEA drug take-back program will occur on October 26th. The public can dispose of outdated or unwanted prescription medications by dropping them off in the lobby of the public safety building in the receptacle. There are no forms to fill out, no inventories and no questions asked! This is a way to help protect the environment and at the same time, assist in keeping prescription drugs from falling into the wrong hands.
- He received a letter from a Wolfeboro resident complimenting Officer Strauch and Detective Maloney for the way they handled a situation involving some visitors the Downtown area this summer.
- Sgt. Chris Keaton and Detective Maloney also get acknowledged for the arrest of a youthful offender for a series of thefts from vehicles that occurred this summer.
- The generator for the repeater system on Bennett Hill and its propane fuel source have been installed, inspected, tested and re-tested. He thanked Dave Smith, Master Electrician, for his work on this project.
- The Town Hall parking lot project is scheduled to commence, next Monday – October 21st and will continue for about a week. Although the Carpenter School has sent home a notice, I would like to reiterate that those parents who drive their children to school will not be able to drop off the kids in back of the town hall. South Main Street, at the front of the School, will be the designated area. The construction will not affect those riding the bus and an officer will be on-site as usual to assist with pedestrians.
- He presented the three budgets to the Town Manager and to the Board of Selectmen and some minor modifications were made in some discretionary lines. The next presentation will be to the budget committee on Tuesday, November 26th at 6:00PM in the ballroom of the Wolfeboro Inn.

Commissioner's Items

Chairman Goodgame commended the Department's notice for Halloween in the paper.

Board of Selectmen's Representative

The Secretary read the following on behalf of Sarah Silk who was not able to attend the meeting:

- The Board of Selectmen reviewed the Police Department budgets and would like to thank the department and the Commissioners for their hard work evident when the BOS did their review.
- The last LRHHPF HHW day is this Saturday the 19th. We can take only HHW. Please bring any medications to the DEA collection for pills on Saturday Oct 26th at the Wolfeboro Police Department.

➤ Questions from the Public

Chairman Goodgame asked if anyone had any questions being none he entertained a motion to non-public session.

Commissioner Bob Copeland moved the Wolfeboro Police Commission to move to non-public session under RSA 91-A II a: Collective Bargaining at 5:10 PM. Joe Balboni Jr. seconded. Roll call vote, Bob Copeland-yes, Joe Balboni Jr.-yes and Ron Goodgame-yes, being none opposed, the motion passed.

The Commission re-entered public session at 5:10 PM.

Chairman Goodgame announced that the Commission sealed non-public session minutes of the October 17, 2013, by a 2/3rd vote as required by law.

Being no further business before the Commission, Chairman Goodgame entertained a motion to adjourn.

Commissioner Bob Copeland moved the Wolfeboro Police Commission to adjourn at 5:11 PM. Commissioner Joe Balboni Jr. seconded. Being none opposed, the motion passed.

Respectfully submitted,
Amelia Capone-Muccio